

OFFICER DELEGATION SCHEME RECORD OF DECISION

TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES

Date: 28.10.20	Ref No: CS 645
Responsible Officer: Sue Reynolds- Strategic Lead for Early Years and Early Help	
Type of Decision (please refer to MO Guidance):	
Key	Non-Key
<input type="checkbox"/>	<input checked="" type="checkbox"/>
Freedom of Information Status: <i>(can the report go in the public domain)</i>	
Title/Subject matter: Extension of post Early Years Quality Officer	
Budget/Strategy/Policy/Compliance:	
(i) Is the decision within an Approved Budget?	Yes
(ii) Is the decision in conflict with the council's policies, strategies or relevant service plans?	No
(iii) Does the decision amend existing or raise new policy issues?	No
(iv) Is the decision significant and/or does it meet the £100,000 threshold for recording?	No
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No

Summary:

Decision requested to extend temporary post of Early Years Quality Officer, in order to continue with the development of speech, language and communication work. Additional grant funding has been provided to support salary costs.



Wards affected: n/a

Consultations: n/a

Scrutiny & Review Committee Interest: n/a

Options considered: n/a

Decision *[with reasons]* **XXX**

Decision made by:	Signature:	Date:
Director		10/11/20
Members Consulted [see note 1 below]		
Cabinet Member		
Lead Member		10/11/20
Opposition Spokesperson		

Notes

1. Where, in accordance with the requirements of the Officer Delegation Scheme, a Chief Officer consults with the appropriate Cabinet Member they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained if required, to confirm that he/she has been consulted. Please refer to the MO Guidance.
2. **This form must not be used for urgent decisions.**
3. Where there is any doubt, Corporate Directors should err on the side of caution and seek advice from the Council's Monitoring Officer.